# **Role description**

Legal Automation and Prototyping Specialist London

# The opportunity for you

## **Executive summary**

We are seeking an experienced Legal Automation and Prototyping Specialist who can lead the development of innovative legal technology solutions, enhancing our firm's capabilities in delivering client-centric products. This role involves managing the end-to-end proof of concept (POC) development journey, collaborating closely with lawyers, clients, and business services to analyse requirements and design approaches that integrate emerging AI capabilities.

This new position is a remarkable opportunity to contribute to Taylor Wessing's ambitious growth objectives by simplifying complex legal processes through automation and productisation. We aim to provide our clients with the best possible service while ensuring our team benefits from engaging, challenging work. The successful candidate will play a pivotal role in driving continuous improvement in rapid prototyping methodologies and staying abreast of the latest trends in AI, automation, and low-code/no-code technologies.

Ideally, you will have prior experience in technical prototyping within legal contexts, familiarity with Microsoft Power Platform (Power Apps, Power Automate), and a strong interest in Al/ML frameworks such as Azure Al Foundry. Exceptional problem-solving skills, stakeholder management abilities, and adaptability to agile environments are essential for this role.

#### Job title

Legal Automation and Prototyping Specialist

#### **Recruiting manager**

Entrepreneur in Residence

#### Department

Strategic Digital Ventures

#### Working hours

Monday to Friday (09:30 - 17:30)

Working at least 3 days a week from our offices.

#### Location

London

#### Perm/FTC

Permanent

#### Salary

Competitive

#### Working pattern

Taylor Wessing supports agile working, and the Talent Acquisition team would happily have conversations with potential candidates about how we could support agile or flexible working needs.

# The opportunity for you

## Key responsibilities

- · Manage the end-to-end POC development journey, including:
  - Analysis of requirements.
  - · Liaising with lawyers, clients and business services to design the approach.
  - Prototype and build exciting, client-centric legal technology products leveraging emerging AI capabilities where relevant.
  - Managing QA testing.
  - Incorporate AI capabilities, especially leveraging Azure AI services, to demonstrate feasibility and value.
  - Validate technical assumptions to ensure the team can effectively solve the identified problem.
  - Track and communicate lessons learned to guide future POCs and project handovers.
  - Present POC results to key stakeholders and leadership, outlining technical feasibility, potential risks, and resource needs.
  - Collaborate with IT teams to seamlessly transition successful POCs to full-scale development or thirdparty acquisition.
- Manage project delivery from requirements gathering through to POC launch and ongoing support.
- Work alongside our software development team to provide clients and internal users with a logical workflow and a delightful user experience.
- Work alongside our support teams to act as the primary escalation point for technical issues or queries related to automation and product solutions.
- Evaluate different tools and technologies (including Microsoft Power Apps and Power Automate) to select the most appropriate solution for each use case.
- Create and maintain comprehensive documentation of all solutions and workflows.
- Innovation & Thought Leadership;
  - Stay abreast of the latest in AI, automation, and low-code/no-code trends.
  - Drive continuous improvement in rapid prototyping processes and methodologies.

# The opportunity for you

## Knowledge, skills & experience

- Delights in delivering solutions to legal users, with an obsession for simplifying complex legal processes through productisation and automation.
- Familiarity with the Microsoft Power Platform (Power Apps, Power Automate) and a strong interest in AI and emerging technologies.
- Technical Prototyping: Proven ability to build apps and automated workflows in Microsoft Power Apps and Power Automate.
- AI/ML Interest: Strong interest in AI/ML; familiarity with Azure AI Foundry or similar frameworks is a plus.
- Product Mindset: Basic understanding of product development life cycles, user-centric design, and iterative delivery.
- Project management and organisation skills, delivering projects to time, budget and completing scope
- Problem-Solving & Analysis: Keen aptitude for dissecting business challenges and evaluating technical feasibility.
- Stakeholder Management: Strong communication skills, capable of capturing requirements and presenting technical concepts to non-technical audiences.
- Adaptability: Comfortable working in a fast-moving, agile environment with shifting priorities.
- Excellent communication and stakeholder management abilities, capable of interfacing with both legal and non-legal teams.
- Experience collaborating with software developers to incorporate legal technology solutions into broader platforms (preferred but not required).

# About us

# Taylor Wessing is a global law firm that serves the world's most innovative people and businesses.

Deeply embedded within our sectors, we work closely together with our clients to crack complex problems, enabling ideas and aspirations to thrive. Together we challenge expectation and create extraordinary results. By shaping the conversation in our sectors, we enable our clients to unlock growth, protect innovation and accelerate ambition.

#### **Our UK sector focus**



Technology, Media & Communications

#### Our areas of expertise

- Banking & Finance
- Brands & Advertising
- Commercial & Consumer Contracts
- Competition, EU & Trade
- Copyright & Media Law
- Corporate Crime & Compliance
- Corporate/M&A & Capital Markets

Data Protection & Cyber

**Private Wealth** 

- Disputes & Investigations
- Employment, Pensions & Mobility
- Environmental, Planning & Regulatory
- Financial Services Regulation
- Information Technology
- Patents & Innovation

- Private Client
- Private Equity
- Projects, Energy & Infrastructure
- Real Estate & Construction

Life Sciences

& Healthcare

- Restructuring & Insolvency
- Tax

Real Estate.

Infrastructure & Energy

Venture Capital

## Challenge expectation, together

With our team based across Europe, the Middle East, US and Asia, we work with clients wherever they want to do business. We blend the best of local commercial, industry and cultural knowledge with international experience to provide proactive, integrated solutions across the full range of service areas.

1200+ lawyers | 300+ partners | 28 offices | 17 jurisdictions

# About us

## The way we work

At Taylor Wessing, we never settle for average. We're creative thinkers, problem solvers and continuous learners who excel at what we do and believe our best work is still ahead of us. We are a firm that's large enough for you to achieve your ambitions, but connected enough to be a true community.

You are joining an inclusive culture that allows you to be yourself and balance your work and home commitments. You'll gain access to high-end technology, agile processes and the trust to deliver your best work in a flexible way whilst spending the balance of your time with colleagues in our offices.

## Employee development and career progression

We recognise that our business services professionals are integral to our success and are therefore dedicated to their career development. We offer comprehensive development plans designed to support the growth of our business services people in their respective roles. From technical training to softer skills, these plans are crafted to ensure that our people realise and reach their full professional potential, but also complement our firmwide strategic goals allowing both the firm and our people to flourish.

For a detailed look at these development opportunities and how they can support your career progression, please refer to our <u>Always Learning Brochure</u>. This document will provide an in-depth view of our commitment to skill development and show you the support network available as you advance within Taylor Wessing.

# About us

# Investing in you | Tailored benefits

Your wellbeing is always our priority and we are proud to offer bold and progressive ways of working alongside an excellent range of benefits and perks designed to support you and your family.

## Key benefits

- 25 days' annual leave
- Life assurance
- Group personal pension

   salary sacrifice
- Income protection
- In-house and digital GP services

# Health and wellness benefits

- Annual wellbeing allowance
- Private medical insurance (individual)
- Health assessments
- Dental insurance
- Critical illness insurance
- Flu vaccinations
- Eye tests
- Employee assistance programme
- GymFlex
- Counselling sessions

#### Lifestyle benefits

- Enhanced family leave after one
- year qualifying service, you are entitled to up to 26 weeks leave full pay if you or your partner give birth or adopt a child
- Salary sacrifice electric car scheme (UK staff only)
- Cycle to work scheme
- Payroll giving
- Technology loan
- Health cash plan
- National Art Pass
- Financial wellbeing support
- Interest free season ticket loan
- Cloud Nine our subsidised restaurant and coffee bar (London only)

# **Taylor Wessing in London**



Located in central London, our office is a stone's throw from some of the UK's biggest names in technology, fashion and retail, as well as the courts housing the capital's legal profession.

After 15 years of being based in 5 New Street Square, in March 2023 we announced the decision to renew our lease and to invest in a full refurbishment of our office. This will create a modern workspace that supports our future business and sustainability objectives.

While the refurbishment is underway, we've temporarily relocated to Hill House, just a short walk from 5 New Street Square, which we anticipate will reopen in autumn 2025.

#### Why London?

London is one of the top financial centres in the world and a key international tech hub. Our UK lawyers combine their deep understanding of the law with their outstanding market knowledge to support some of the most innovative businesses across the technology, media and communications, life sciences and healthcare, real estate, infrastructure and energy and private wealth sectors that do business in the capital and beyond.

We thrive on the challenge of keeping ahead of legal and regulatory developments to advise our clients in these dynamic sectors who are pushing the envelope in terms of the products they develop and offer and the business and economic models they operate. Our UK and international strength in M&A, disputes and intellectual property complements our focus on our key sectors.

#### **Our London team**

Working alongside our lawyers, teams based in our London office support our UK and international business operations, including:

- IT
- Strategic Digital Ventures
- Finance
- Talent
- Risk
- Business Transformation
- Business Development, Marketing and Communications.

Anyone who works for Taylor Wessing in London becomes part of a fully integrated, UK-wide team. This is a fantastic firm for talented people who are intellectually curious, ambitious and want to work in one of the best cities in the world.

# **Our values**

# What we stand for

We are a community of independent thinkers, connected by our values and our drive to challenge expectation. Our values shape what we do and how we do it. We have built a team that reflects the firm's core values and which exemplifies inclusivity. To learn more, **click here**.



# Acting responsibly, together

We're committed to being a responsible business and taking accountability for our actions.

We have high ethical standards and take care of our people. We're reducing the footprint we leave in nature and engaging with our communities through cultural and charity work. Being a responsible business means we're active members of our broader society, of the legal community, and of our clients' sectors.

Whether it's building an inclusive workplace, reducing our waste or supporting the arts; we're actively working together to build a better business, and a more sustainable world.

Find out more about our responsible business initiatives online.

Read our latest impact report by clicking the link below.



# Our Responsible Business Impact Report 2023

# **Diversity & Inclusion**

# **Mansfield Certification**

Mansfield Rule Certified Plus 2023–2024 United Kingdom Pryersity LAB

We are proud to announce that we have achieved Mansfield Rule UK Certification Plus for the 2023–2024 period, reaffirming our dedication to diversity, equity, and inclusion within the legal sector.

We're committed to delivering an inclusive culture and a progressive environment where we empower all our people to lead, learn and grow. The Mansfield Rule keeps us and the wider legal profession accountable for achieving and surpassing these goals; over the last year alone the Mansfield Rule has helped us continue to focus on monitoring our recruitment and promotion activities, as well as improving the diversity of our firm.

We've seen tangible changes in our firm from championing diverse voices across all areas of our business, something we want to see continue to flourish in the years to come and with Mansfield as a key partner in building in an inclusive environment for all.

To read more about this fantastic achievement please click here

## **Inclusive Recruitment Charter**

Take a look at our new Inclusive Recruitment Charter...

The Charter builds on some of our great initiatives from the last year, like taking part in the 10,000 Black Interns programme, introducing mandatory inclusion training for all our people, and achieving Mansfield Certification Plus.

Learn more about our commitments to being a responsible business by clicking here

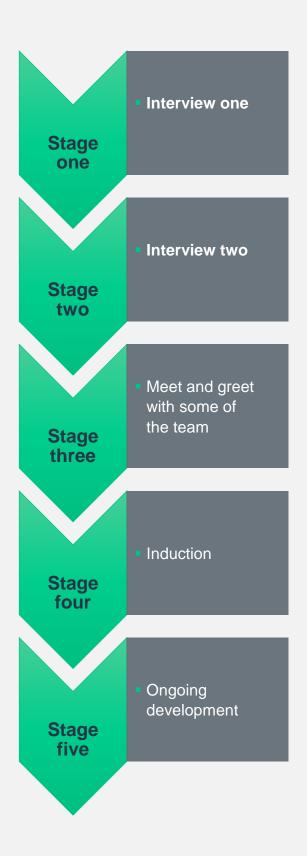
# **Responsible Business Networks**

We embrace individuality and bring diverse teams together, creating an inclusive work environment where all of our talent can flourish. Our inclusion programme has five priority areas, each with partner champions and network groups, in addition to other networks and societies that bring people together within the responsible business programme.

### Our current networks include:

- Arts Society
- Balance in Business our gender balance network
- Cultural Diversity network
- equaliTW our LGBTQ+ network
- Family Matters network
- Social Mobility network
- Sustainability network
- Wellbeing network

# Your recruitment journey





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Please contact us if you require any adjustments to your application or our recruitment process.

# 2000+ people 1200+ lawyers 300+ partners 28 offices 17 jurisdictions

| Argentina*     | Buenos Aires                          | Mexico*        | Mexico City  |
|----------------|---------------------------------------|----------------|--|
| Austria        | Klagenfurt   Vienna                   | Netherlands    | Amsterdam   Eindhoven  |
| Belgium        | Brussels                              | Nicaragua*     | Managua  |
| Brazil*        | Belo Horizonte   Brasilia             | Panama*        | Panama City  |
|                | Rio de Janeiro   São Paulo            | Poland         | Warsaw   |
| Chile*         | Santiago de Chile                     | Portugal*      | Braga   Lisbon   Porto   |
| China          | Beijing   Hong Kong   Shanghai        | Puerto Rico*   | San Juan   |
| Colombia*      | Bogotá   Bogotá, main office          | Republic of    | Dublin   |
| Costa Rica*    | Guanacaste   San José                 | Ireland        |  |
| Czech Republic | Brno   Prague                         | Slovakia       | Bratislava   |
| Dominican      | Santo Domingo                         | South Korea**  | Seoul  |
| Republic*      |                                       | Spain*         | Barcelona   Canary Islands                                     |
| Ecuador*       | Cuenca   Guayaquil   Manta  <br>Quito |                | Madrid   Pamplona   Seville  <br>Valencia   Vitoria   Zaragoza |
| El Salvador*   | San Salvador                          | UAE            | Dubai  |
| France         | Paris                                 | Ukraine        | Kyiv   |
|                | Berlin   Düsseldorf   Frankfurt       | United Kingdom | '  |
| Germany        | Hamburg   Munich                      | Uruguay*       | Cambridge   Liverpool   London                                 |
| Guatemala*     | Guatemala                             |                | Montevideo   |
| Honduras*      | San Pedro Sula   Tegucigalpa          | USA            | New York   San Francisco                                       |
| Hungary        | Budapest                              |                |  |
|                |                                       |                |  |

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