

Tax Manager

Finance, London

About Winston Taylor

At Winston Taylor, we set the standard, together.

Winston Taylor is a transatlantic law firm built for the businesses, people, and markets driving capital and innovation. Here, you're in the room. In the action. Sleeves rolled up.

You'll work with leading clients. Disruptors. Fast-growth companies. And help them to stay one step ahead of the moment and make critical decisions that shape their future. We're present in the U.S., U.K., Europe, Latin America, and the Middle East, combining the scale and speed that clients demand.

You'll be trusted with real responsibility from the outset and build experience through hands-on work. We take your progression personally. We provide the platform. You shape the work around your goals and aspirations.

Step into the moments that matter. Join Winston Taylor.

The opportunity for you

Position summary

Every Member's reward. Every filing. Every piece of tax advice that shapes how this firm is structured—there is a team that makes it work. This is that team.

This is a newly created position within our Partnership Tax team. Reporting to the Head of Partnership Tax, you will own the end-to-end UK tax compliance cycle for the firm's LLP, its Members, and its corporate entities—managing tax computations, individual Member returns, PAYE Settlement Agreement, HMRC correspondence, and Member annual tax statements with the precision our people expect.

But there is more to this than compliance. You will monitor the tax environment, track legislative change, identify process improvements, and be the person Members turn to with their queries. When the Head of Partnership Tax needs technical analysis or project support, you will be the one they call on.

You'll be highly organised, hands-on, and comfortable working at pace. Equally capable of preparing a complex computation as reviewing the work of others, and confident communicating tax matters clearly to senior stakeholders.

You bring a strong UK tax compliance background, a recognised qualification — CTA, ACA, ATT, or equivalent — and professional services experience. Legal sector experience would put you ahead.

Job title

Tax Manager

Recruiting manager

Head of Partnership Tax

Department

Finance

Working hours

Monday to Friday
(9:30 am–5:30 pm)

Working at least three days a week from our offices.

Location

London

Perm/FTC

Permanent

Salary

Competitive

Working pattern

We are committed to finding the right person for this role and are open to discussing flexible working patterns.

The opportunity for you

Position responsibilities

The Tax Manager will be responsible for leading and delivering the tax compliance cycle for the LLP, its Members and its Corporate entities. This includes, but is not limited to:

- Managing the preparation of the UK LLP and UK Corporation tax computations.
- Managing the preparation of individual member tax returns.
- Ensure timely and accurate tax filings and tax payments.
- Handling HMRC correspondence.
- Delivery of Member annual tax statements to include tax reserving and tax reserve reconciliation.
- Providing responses to Member queries.
- Managing the preparation of the PAYE Settlement Agreement.
- Managing other tax compliance obligations.
- Monitoring tax environment and legislative developments and their impact on the firm and its members.
- Identification of process and control improvements, including the implementation of technology solutions.
- Support the Head of Partnership Tax with tax technical analysis and reports on projects as needed.

The opportunity for you

Experience, skills, and qualifications

- Highly organised and capable of designing, managing and delivering an annual tax compliance cycle.
- Willingness to undertake tasks, as well as reviewing.
- Comfortable working under pressure and meeting deadlines.
- Managing workload of self and other team members proactively and independently.
- Speed and high degree of accuracy of input.
- Attention to detail and ability to investigate and provide solutions.
- Confident and clear when communicating tax matters to key stakeholders.
- Collaborative team player.
- Seeks opportunities to learn and develop skills of self and others.
- Appropriately qualified (e.g. CTA, ACA, ATT, ACA or equivalent).
- Strong UK tax compliance background.
- Experience of operating within professional services is essential, Legal sector experience is desirable.
- Experience of tax software packages and very strong excel skills.

Recruitment journey

Stage 1

Interview



Rob Fowler
Head of Talent
Acquisition & Strategy

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Hannah Jackson
Senior Recruitment
Manager

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Daniel Cheasley
Senior Recruitment
Advisor

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Stage 2

Interview two

Stage 3

Meet and greet
with some of
the team



Kendell Woods
Senior Recruitment
Advisor

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Meg Vaughan-Irving
Recruitment Senior
Coordinator

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Lottie Williams
Onboarding Senior
Advisor

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Stage 4

Induction

Stage 5

Ongoing
development

We are committed to making all stages of our recruitment process accessible to candidates with disabilities or long-term health conditions.

If you consider yourself to have a disability or long-term health condition, please feel free to be open about this at any point during the recruitment process. This will be dealt with in a confidential manner. If you are not sure what adjustments you require, we will work with you to establish the most suitable adjustments at each stage of the recruitment process.

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