

# AI Delivery Manager

**Legal Innovation and Solutions, Liverpool**

# About Winston Taylor

## Shoulder to shoulder in your breakthrough moments.

Winston Taylor is a transatlantic law firm built for the businesses, people, and markets driving capital and innovation.

Whether you're leading the way, disrupting an industry, entering a new phase of growth, or launching a defining product—we're in the room with you. In the action. Sleeves rolled up.

Embedded in your business and sharing your ambition, we take the work personally. Shaping what we do and how we do it around your goals and needs, always one step ahead of the moment.

With a rich history spanning both sides of the Atlantic, we are present in the major commercial centers that matter to our clients: the U.S., the U.K., Europe, Latin America, and the Middle East. Combining scale with the speed clients demand, our defining capabilities include Major Litigation, Critical Transactions, Strategic IP, and Private Wealth.

Our team of over 1,400 lawyers works hand-in-hand across markets, sectors, practice areas, and client teams. All-in problem solvers, we bring the creativity to think differently, and the pragmatism to get things done when it counts the most.

We're fluent in your world, with deep legal experience, rich sector knowledge, and active networks. Because in your business's most critical moments, you don't just need legal know-how. You need people who are deeply part of your world and ahead of where it's going.

# The opportunity for you

## Position summary

As Winston Taylor continues to evolve its AI ambitions, we are looking for someone to help drive that momentum forward, ensuring that AI initiatives are delivered in a structured, consistent and scalable way, and that the operational discipline is in place to convert ambition into measurable impact.

The AI Delivery Manager creates the engine that enables AI to scale across the firm, turning AI strategy into consistent, repeatable delivery across practice groups and Business Professionals. They will be responsible for providing structure, governance, reporting and delivery discipline; managing risks, blockers, dependencies and multi-team orchestration; ensuring enhancements, integrations and product changes land on time; and enabling predictable, scalable progression of AI initiatives across the firm.

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**Job title**

AI Delivery Manager

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**Recruiting manager**

Head of Legal Technology  
Innovation

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**Department**

Legal Innovation and Solutions

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**Working hours**

Monday to Friday  
(9:30 am–5:30 pm)

Working at least three days a week  
from our offices.

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**Location**

Liverpool

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**Perm/FTC**

Permanent

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**Salary**

Competitive

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**Working pattern**

We are committed to finding the right person for this role and are open to discussing flexible working patterns.

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# The opportunity for you

## Position responsibilities

### Delivery oversight

- Provide delivery oversight across multiple AI workstreams.
- Support backlog and prioritization activities for teams.
- Create dashboards, trackers and transparent reporting frameworks.
- Support governance and audit readiness.
- Identify delivery risks and coordinate resolution, providing operational rhythm and consistency across AI initiatives.

### Coordination

- Oversee day-to-day delivery of AI initiatives, ensuring workstreams progress to plan.
- Support prioritization activities with Product Managers to maintain clear, structured backlogs.
- Surface and manage dependencies, ensuring relevant teams are aligned.

### Reporting and governance

- Develop and maintain dashboards, trackers and reporting frameworks that provide clear visibility of progress, risks and outcomes.
- Provide regular, concise updates to senior stakeholders.
- Ensure consistent documentation and audit-readiness across all AI workstreams.
- Lead the AI Delivery Excellence board, driving the agenda, coordinating input from relevant stakeholders, and ensuring that outcomes and actions are tracked and delivered.

### Risk management

- Identify risks and delivery blockers early, coordinating with relevant teams to drive timely resolution.
- Escalate key risks to leadership with clear articulation and proposed mitigation approaches.

# The opportunity for you

## Experience, skills, and qualifications

### Essential

- Proven experience in digital project or program delivery, ideally within a professional services, legal or technology-driven environment.
- Experience working with Product Managers, engineering teams or technology delivery functions.
- Demonstrable ability to manage multiple workstreams simultaneously, with structured tracking and transparent reporting.
- Experience developing governance frameworks, dashboards and delivery reporting for senior stakeholders.
- Strong risk identification and mitigation skills, with the confidence to escalate issues appropriately.
- Excellent stakeholder management and cross-team coordination skills.
- Highly organized, with strong attention to detail and a methodical approach to prioritization.
- Comfortable working in a fast-moving, evolving environment where priorities may shift.
- Genuine interest in AI and technology, with the ability to engage meaningfully with both technical and non-technical teams.

### Desirable

- Formal project or program management qualification (e.g. PRINCE2, PMP, AgilePM, Scrum).
- Prior exposure to AI, legal technology programs

# The opportunity for you

## Experience, skills, and qualifications

### Key competencies

- **Delivery Discipline and Execution:** Structured and methodical approach to managing multiple workstreams; able to maintain momentum and predictability across complex, interdependent initiatives.
- **Governance and Reporting:** Able to design and maintain clear reporting frameworks, dashboards and governance structures that provide meaningful visibility to senior stakeholders.
- **Risk and Dependency Management:** Proactive in identifying blockers and dependencies; confident in escalating risks with clear, solution-oriented recommendations.
- **Stakeholder Management:** Skilled at managing relationships across varied teams, including product, engineering, operations, risk and legal, and keeping all parties aligned and informed.
- **Prioritization and Backlog Management:** Able to work with product owners and senior stakeholders to sequence and prioritize work in a clear, transparent and structured way.
- **Resilience and Adaptability:** Able to operate effectively in an evolving environment, adjusting plans as priorities shift without losing operational discipline.
- **Commercial and Strategic Awareness:** Understands that delivery discipline exists to enable scale, establishing the structures, governance, cadence and operational discipline needed to scale AI consistently across practice groups and jurisdictions, ensuring that enhancements land reliably and adoption momentum is maintained.

# Recruitment journey

## Stage 1

Interview



**Rob Fowler**  
Head of Talent  
Acquisition & Strategy

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**Hannah Jackson**  
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**Daniel Cheasley**  
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## Stage 2

Interview two

## Stage 3

Meet and greet  
with some of  
the team



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**Meg Vaughan-Irving**  
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**Lottie Williams**  
Onboarding Senior  
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## Stage 4

Induction

## Stage 5

Ongoing  
development

We are committed to making all stages of our recruitment process accessible to candidates with disabilities or long-term health conditions.

If you consider yourself to have a disability or long-term health condition, please feel free to be open about this at any point during the recruitment process. This will be dealt with in a confidential manner. If you are not sure what adjustments you require, we will work with you to establish the most suitable adjustments at each stage of the recruitment process.

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